

KINGSVILLE TOWNSHIP TRUSTEES REGULAR

August 24, 2016

Darrell Ensman reported that Smolen blue prints were delivered to the County Engineer's office for the permanent electric for the township garage. Neal said that he had heard that they were denied and went back to Smolen. He was not sure why they were denied.

Darrell Ensman made a motion to close the August 10, 2016 regular meeting. Dennis Huey seconded the motion; all yes.

Darrell Ensman called to order the August 24, 2016 regular meeting of the Kingsville Township Trustees, followed by the Pledge of Allegiance. Dennis Huey made a motion to waive the reading of the August 10, 2016 regular meeting minutes and approve them with the correction of Valley not Champion Ford under old business #2. Karl Brunell seconded the motion; all yes. Copies of the minutes were available.

CORRESPONDENCE: Tom Burris submitted a letter to be read into the minutes requesting copies of financial statements for 2016, 2015 and 2014 including the budget for the same periods. He would like them by August 30, 2016. The fiscal officer said that she could supply all the information to him by that date except the 2016 financial as the year had not closed. He said that would be fine.

PUBLIC COMMENTS AND CONCERNS: Colin Stewart asked the trustees for suggestions for the township sign that he wants to build for his Eagle Scout project. Several people suggest things such as building it with brick for a more permanent structure, having a two sided sign, have it equipped for electrical or maybe a corner sign. Colin was asked how money was raised for this project and he said that was part of the project was to ask for donations of supplies and or money. Neal Stewart suggested he get ahold of Ciconga Sign. The trustees asked him to come up with a design and present it to them.

OLD BUSINESS: 1) Neal reported that the Ford chassis had been delivered and asked if the fiscal officer had received the invoice for it yet. The fiscal officer told him that the check was being signed tonight and would be mailed in the morning. He is not waiting to hear from Concord Road on the dump box. He asked the trustees if they had heard anything back on the vehicle settlement from the insurance company. Dennis reported that he was waiting on advice from AI before calling the insurance company back regarding the vehicles. Dennis also reported that the inventory list for all of the personal property was almost ready to be turned into the insurance company as well. Neal reported that he had located a couple of demo plow trucks and would like to go see them but would like to have some idea how much money the township would be getting before seeing them. He said that they were a Volvo/Mack trucks. Neal asked the trustees to find out what rental was available also. He would like to rental a front end loader with the option to buy for loading salt this winter. Dennis reported that a letter was sent to ODOT as a formal request for the use of 2 snow plows for the winter and would be calling Rebecca Armstrong tomorrow to follow up on it to see what is available. Neal needs to know how big the plows are that we are going to get because the building he is looking at has 12 foot doors. He was worried that ODOT's would be 12' plows and would not fit. 2) The questions was asked how big Plymouth Township's new building was and what the cost was. Neal thought it was 130' x 60' and the cost was around \$450,000. 3) Neal thought that in 2-3 weeks Plymouth Township would be able to help with labor and equipment to get the berm work done on South Wright, Priest and Mill Streets and hopefully have time to work on Buie Road as well. 4) Neal reported that Randolph Tree Service had a quote for him for the tree work needed in the township and would have it for the next meeting. 5) Jim Branch, Zoning Inspector, reported that he had sent out 6 certified letters. Five of the letters were for vehicles and one was for a

permit on South Ridge Road which was taken care of. Jim reported that he had received a call from Mr. Romano asking for an extension of the September 1, 2016 deadline set up through the court. He was asking for a date of December 1, 2016. He said he needed time to get the electric completed and drywall. He said that the shell was complete. Jim said that the fine would be \$250.00 and jail time which would probably be dropped if he did not comply by the deadline. The trustees all agreed that they would not give him an extension. 6) Dave Kirk said that he had been to the Ashtabula County Auditor's today and said that the township had received \$486,346.14 to date from them this year. He does not understand why the township has over one million dollars. He thought at the end of 2015 there was roughly \$861,000. The trustees explained that there were several different funds that the money was distributed to and that we would only receive about \$10,000 to \$15,000 more through April 2017. 7) Denise Lamson asked why the township did not pay for health insurance for our full time employees like a lot of the other townships did. The trustees explained that we did pay for health insurance for Neal until he retired and was rehired and had coverage through that. They had also offered health insurance to Scott Burdine but he had declined it due the cost out of pocket. 8) A question was asked about the interest rate that the township was paying for the loan on the ambulance. The fiscal officer was not sure and would report at the next meeting.

NEW BUSINESS: 1) Neal reported that the County Engineer's office was going to be paving Hadlock Road and he was going to go meet to discuss they schedule and plans for doing so. He would like to shore/dress up our section by adding #304 or asphalt grindings prior to them doing it if that was not in the plans already. 2) Jim Branch reported that he had four new permits is month. One was for the wrap around porch on South Ridge Road, a new house build on Buie Road, a storage shed on River Road and TA (Truck Stop) was building an accessory shed/cabinet for bio diesel blending.

SAFETY CONCERNS: Denise Lamson was concerned that a small wind would take out the utility pole in front of her house on Route 193. She said that it was broken at the bottom. She also said that the CEI had replaced their lines with a new pole several years ago but it was the telephone and cable wires that were still on the old pole. Neal said that there were several around the township that were like that. New poles were put up and CEI moved their lines but the other utilities had not followed suit. The trustees asked the fiscal officer to send a letter to PUCO to see if there was anything that they could do to move along the telephone and cable companies to switch poles.

FINANCIAL REPORT:	Receipts	\$ 184,559.12
	Expenses	<u>61,855.01</u>
	Balance	\$1,090,658.89

Dennis Huey made a motion to pay the bills. Karl Brunell seconded the motion; all yes.

Dennis Huey made a motion to go into Executive Session to discuss employee discipline. Karl Brunell seconded the motion. On the call of roll: Darrell Ensman – Yes, Karl Brunell – Yes and Dennis Huey – Yes.

Darrell Ensman made a motion to back into regular session. Karl Brunell seconded the motion. On the call of roll: Darrell Ensman – Yes, Karl Brunell – Yes and Dennis Huey – Yes.

After a short Executive Session Dennis Huey made a motion to move forward with discipline of the employee in question by giving a written warning. Karl Brunell seconded the motion; all yes.

With nothing else to discuss or decide Dennis Huey made a motion to leaving the August 24, 2016 regular meeting open for fire and insurance matters. Darrell Ensman seconded the motion; all yes.

Darrell Ensman, Chairman

Sarah Patterson, Fiscal Officer